

LLANFAIR WATERDINE COMMUNITY TRUST MINUTES

Minutes of Trustee Meeting held: 9th November 2021, Community Pavilion 7.00pm

For the first Part of the meeting, retiring Trustee Bob Bailey attended to facilitate a handover of his documents and information relating to Trust work. A small gift was then presented to Bob from the Trust and the community it serves.

MEETING: Byron Ford agreed to Chair the meeting, Andrew Beavan to record minutes, and Matthew Croose to record Actions.

1. **PRESENT:** Andrew Beavan, Matthew Croose, Byron Ford
2. **APOLOGIES:** None
3. **DECLARATIONS OF INTEREST:** None
4. **MATTERS ARISING FROM PREVIOUS MINUTES:** None
5. **RATIFY THE EMAIL DECISION LIST SINCE LAST MEETING:** All in Favour (see annex).
6. **FINANCE**
 - a) Bank balances on October 5th were confirmed as HSBC £15,484.57 Nat West £3,176.87
 - b) Payments:
 - Local builder £2,700.00
 - WDS (heat pump service) £300+VAT
 - Local Builder (Storage shed labour) £2,170.00
 - Band for volunteers' night £300.00
 - Knighton Builder Merchants £30.82 + VAT
 - Income received RHI (renewable heat incentive) to 2/11/21 £488.20
 - c) Details of operation of the Nat West account are still ongoing
 - d) Accounts auditing. It was decided to get quotes from local accountants to comply with Charity Commission rules in 2020, when income was higher due to grant receipts.

7.MATTERS RELATING TO THE PAVILION AND COMMUNITY FIELD

- a) A request for the purchase of five round tables was agreed at a cost of £505 +VAT. The management committee would be asked to reimburse funds to this value by January 31st, 2022.
- b) The decision on which goal posts to purchase was delayed until Spring.
- c) A quote for supplying and fitting air conditioning was considered, and it was decided not to make any decision until the Spring.
- d) A decision was taken to erect signs and a chain to alleviate parking issues that occurred on November 6th.
- e) A grant application to purchase children's outdoor play equipment was discussed, and the Trust decided to liaise with the Management committee to support this.

f) A decision was taken to ask a local haulage company about removal of the Lorry body.

8. LAND MANAGEMENT

a) Gorse cutting on the Turbary is completed, awaiting contractors bill ..

b) Some complimentary fern cutting on the Triangle has been done . Trust agreed to carry out more paid work next year to support the provision of the Parish Councils “Mini Forest “idea. Work will be mainly to control bracken.

c) Trustees will visit all of the Parcels of land to assess management matters before the end of 2021.

9. FUNDING

Two ongoing funding requests were considered, and appropriate actions were agreed to move these to a conclusion.

10. PARISH COUNCIL PUBLIC MEETING

The Trust agreed details on a presentation and tabletop display

11. The Trust agreed to submit an article to the Llanfair Times and ask the Parish Council to advertise for a vacancy in January 2022.

9.15pm Meeting Ends.

Email decisions LWCT:

Email Decision Description	Email Decision Date	Additional Information	Decision Result
Muffle Boards (Acoustic Improvements in Pavilion)	11 Sep 2021	£1416.34 – (Cost £1180.28 - £236.06 VAT) Paid via NatWest account (13 Sep)	Decision Approved
KBS Payment Agreed	11 Sep 2021	£27.42 Payment	Decision Approved
Payment made to Contractor for Ground work at Pavilion – Boules Pitch, Shed base and Patio Rails/Gates	11 Sep 2021	£626.40 (Cost £522.00 – 104.40 VAT) – Paid via NatWest account (13 Sep)	Decision Approved
XL Display (Purchase of A- Board)	12 Sep 2021	£106.80 (Cost £77 - £29.80 VAT) Paid via NatWest account (13 Sep)	Decision Approved
Live Music for Volunteer evening	18 Sep 2021	£300 payment (payment made by member of the Management committee)	Decision Approved
Food and Refreshments for the Volunteer evening	18 Sep 2021	£492.25 payment made (02 Nov) via NatWest account	Decision Approved
Previous Email Minutes ratified	21 Sep 2021	Minutes reviewed and approved as accurate by all Trustees.	Decision Approved
Gorse cutting on the Turbary	29 Sep 2021	All parties agreed – Price to be agreed with contractor	Decision Approved
Hedge Cutting Bill Payment	29 Sep 2021	Payment made to contractor of £90 (£75 cost - £15 VAT) – Paid via NatWest account (01 OCT)	Decision Approved
Powys Refrigeration Service Payment	29 Sep 2021	Payment made to contractor of £345.17 (£287.64 cost - £57.53 VAT) – Paid via NatWest account (01 OCT)	Decision Approved
Gift for retiring Trustee	30 Sep 2021	Gift and amount agreed between Trustees via Email.	Decision Approved
Projector Gift to Everest Hall Management Committee	03 Oct 2021	No cost – gift to the EHMC from the LWCT	Decision Approved
Hydes Pipes Payment Agreed	04 Oct 2021	£643.20 (Cost £536.00 - £107.20 VAT)– Payment made via NatWest account 06 Oct	Decision Approved
Pavilion Plaque and Delivery	06 Oct 2021	Plaque Cost £190.92 (Cost £159.10 – 34.13 VAT) Plaque Fast Track Delivery £18 (Cost £15 – £3 VAT)	Decision Approved
Funds Transferred to NatWest account to support online payments	07 Oct 2021	Sum of £5,000 transferred (received 01 Nov)	Decision Approved
Purchase of New Projector for the Pavilion	09 Oct 2021	Trustee Matthew Croose made the payment from his personal account and has been reimbursed accordingly. Projector cost £339 (Cost £282.50 – 56.50 VAT)	Decision Approved

September to November 2021

Agreement of Shed material quotes - KBS	12 Oct 2021	Quote provided from KBS– KBS made via Cheque from HSBC	Decision Approved
Agreement of Shed material quotes – Hornsey Steels	14 Oct 2021	Payment made of £698.43 (Cost £582.06 - £116.40 VAT) – Paid Via NatWest account 03 NOV)	Decision Approved
WBS Annual Service	01 Nov 2021	Cost of £360 (£300 Cost - £60 VAT)	Decision Approved