

Llanfair Waterdine Parish Council

Minutes of the scheduled Parish Council Meeting on
Monday 18 September 2023 7.30pm at the Everest Hall.

Present: Cllr Andrew Beavan (Chairman), Cllr John Lane and Cllr Roy Lloyd.
In attendance: County Councillor Nigel Hartin and Mrs Maggie Brown, Clerk.

23/27. **Welcome. The Chairman welcomed everyone to the meeting.**

23/28. **Apologies for absence** were received from Cllr Mark Hughes and Cllr Darren Knipe.

23/29. **Declarations of Interest and requests for dispensations.** None received.

23/30. **To consider applications for co-option to the Parish Council.** Two vacancies, no applications received.

23/31. **Open Discussion**

23/31.1 **Views of the public parish matters. No members of public were present.**

23/31.2 **Report from Shropshire Councillor Nigel Hartin.**

- A working arrangement, *Marches Forward Partnership*, has been set up between Shropshire, Powys and Herefordshire County Councils. Councils will join forces to apply for funding from government on major projects. Shared interests are likely to include transport, housing, energy and climate change.
- £51m savings are required in the 2024/25 budget. The Council will attempt to achieve this, rather than issuing a section 114 notice, declaring an inability to balance the budget with expenditure exceeding income.
- Twenty-two primary schools are being surveyed for RAAC (reinforced autoclaved aerated concrete) due to recently identified risks.

23/32. **Minutes.** Minutes of the Annual & Scheduled Parish Council Meeting held on 15 May 2023, and meeting on 17 July 2023 (declared closed due to its being inquorate) were agreed as a true record and signed by the Chairman.

23/33. **Llanfair Community Trust.** Selection of a Nominated Trustee following interview prior to this meeting.

A candidate was proposed, and after a vote taken (all in favour), the candidate was duly appointed. The Parish Council looks forward to the candidate's contributions to the Trust over the next 4 years. The Clerk was instructed to write to the applicant congratulating them on their appointment; and to Trustees, confirming the details of the Nominated Trustee.

23/34. **Matters arising from the previous meeting.** None raised.

23/35. **Reports from Councillors.** No reports were received.

23/36. **Planning.** Response to application to be determined by Shropshire Council.

23/36.1 23/03649/FUL. Hazeldene, Kinsley Road, Knighton, Shropshire, LD7 1TN. To site a ground mounted PV array adjacent to the existing dwelling.

RESOLVED to support application 23/03649/FUL.

23/36.2 23/03748/FUL The Panny, Bettws Y Crwyn, Knighton, Shropshire, LD7 1UD. Erection of slurry store.

RESOLVED to support application 23/03748/FUL.

23/37. **Finance.**

23/37.1 Request for support from SpArC Charity towards funding restoration of the SpArC Leisure Centre swimming pool at Bishops Castle. **RESOLVED** to make a donation of £100.

23/37.2 Report from the Responsible Financial Officer to 30 June 2023 was noted and it was **RESOLVED** to accept recommendations as follows

- To set up new budget heading for Internal Audit and vire £100 from Admin heading.
- To follow advice received from the Internal Auditor that funds received for the Llanfair Times are donations.
- That the Parish Council wishes to remain with Barclays bank.

23/37.3 Noted: verification of bank reconciliation to 30 June 2023 by Councillor Lane. See Appendix 1.

23/37.4 Noted: Barclays Bank Account balance on 11 September 2023 £5,846.19

23/37.5 Noted: receipts banked since the May meeting: £30 Llanfair Times donations, £400 Environmental Maintenance Grant and £160.42 VAT reclaim.

23/37.6 **RESOLVED** to make the follow payments:

- a) Clerk's Payroll Months 5 & 6 £353.11
- b) HMRC PAYE £88.20
- c) Clerk's Expenses £42.96 (£3.23 postage, £2.93 mileage, £11.80 train Shrewsbury Archives, £25 for 50% home working allowance)
- d) Cllr John Lane £2.90 Reimbursement for Llanfair Times postage. (Received after publication of the agenda).

- 23/38. Member to authorise payments until the November meeting, Cllr Andrew Beavan.
- 23/39. **Defibrillator.** Clun Valley AED confirmed the defibrillator is registered on *The Circuit*. It was **AGREED** to ask a resident to check the defibrillator on a regular basis and report issues to the Clerk or to Clun Valley AED.
- 23/40. **Welcome Packs.** Responsibility for compiling and distribution. Following a discussion, it was agreed that the Parish Council is not presently in a position to continue providing these packs. Clerk to advise interested parties.
- 23/41. **Highways / Public Rights of Way**
- 23/41.1 Issues relating to Highways.
- a) Agreed: to write thanking Shropshire Council for work completed replacing a pipe under the road between Black Hall and Cwm Cole. A 24inch pipe has been installed and work completed to a high standard.
 - b) Noted: road between Spring Hill and Cwm Colla due to be overlaid or re-surfaced next year.
 - c) Noted: Repairs to road between Melin-y-Grogue and Cwmbrain will cost over £100,000. Shropshire Council will need to go through tendering process. **AGREED:** to advise Shropshire Council that this road is not critical as it serves no properties.
 - d) Hedge between Nantiago and Graig Wood falling into the road. Agreed: Clerk to write to landowner asking that it be cut back.
- 23/41.2 Works under the Environmental Maintenance Grant. **AGREED:** Cllr Beavan to arrange survey/clearance of culvert at the top of The Green Pitch, above Cwm Colla, to reduce flooding.
- 23/41.3 Issues to report to the Footpaths Warden. Right of Way 0438/31/1 to the west of St Mary's Church reportedly difficult to navigate due to boggy areas on the way to Long Wood.
- 23/42. **Availability of broadband in the Parish.** No update was available.
- 23/43. **Website.** Options for continuing with Hugo Fox website which is no longer free of charge. **RESOLVED** to opt for the *Silver* package, £19.99 net per month, which includes the Planning Tracker. Clerk to arrange payment by Direct Debit.
- 23/44. Noted: Deposit of Parish Council documents at Shropshire Archives. See Appendix 2. Also recorded on Asset Register.
- 23/45. **Care of the Clerk.** **RESOLVED** to arrange an appraisal at least once a year, to be attended by the Chairman and one other Councillor; for this year, Cllrs Andrew Beavan and John Lane.
- 23/46. **Correspondence. Items of correspondence discussed in detail (as requested by members before the meeting).**
- 23/46.1 Working with Shropshire Council to identify how much renewable energy the Parish might require to be self-sufficient, how much solar or onshore wind and battery storage would be required, and to explore community owned energy infrastructure. Details of power consumption and heating arrangements from households and businesses would be needed for modelling purposes. **RESOLVED** The Parish Council is interested in working with Shropshire Council on this project. Clerk to respond to email received.
- 23/46.2 Quantity and origin of emails forwarded to councillors by the clerk. Agreed: to unsubscribe from Helicopter Noise Liaison, Shrewsbury & Telford NHS Trust and South Shropshire Youth Group emails, and subscribe to weekly (rather than daily) updates from Shropshire Council.
- 23/47. Noted: date of next scheduled meeting – 7.30pm on Monday 20 November 2023 at The Pavilion.
- 23/48. The meeting closed at 20:48

Original signed and on file

Signed

Dated 20 November 2023

Cllr Andrew Beavan, Chairman

Appendix 1

**Llanfair Waterdine Parish Council
Barclays Community Account 3025 3243
2023/24**

Bank Reconciliation 30 June 2023

	Dr	Cr
Opening balance	2,411.22	
Bank payments		895.14
Bank receipts	5,095.42	
Closing balance		6,611.50
	<hr/>	<hr/>
	7,506.64	7,506.64
		0.00
Balance per bank statement		6,611.50
Less o/s online payments		
Add o/s receipt		
		<hr/>
		0.00
		<hr/>
		0.00
		<hr/>
		6,611.50



Gateway to
the history
of Shropshire
and Telford

23/51. **Shropshire Archives**
23/52. Castle Gates, Shrewsbury, SY1 2AQ

23/53. General Enquiries: 0845 678 9000
23/54. archives@shropshire.gov.uk

Receipt

Receipt Date: 21/11/2023
 Accession Category: Deposit
 Accession Number: **09951**
 Reference Number: 9951 [CP166]
 Deposit Date: 31/08/2023
 Title: LLANFAIR WATERDINE PARISH COUNCIL RECORDS
 Description: Minute Book 7/12/1894 - 06/12/1924
 Minute Book 18/02/1925 - 25/10/1952
 Minute Book 06/12/1952 - 10/07/1990
 Minute Book 30/10/1990 - 12/11/2002
 Minute Book 28/01/2003 - 14/06/2013
 Minute Book 01/08/2013 - 13/11/2014
 Minutes on A4 sheets 14/05/2015 -10/03/2016 (incomplete)
 Minutes on A4 sheets 14/07/2016 - 17/03/2022

 Financial
 Receipts and Payments Book 1916-1917 - 1960-1961
 Receipts and Payments Book 1961-1962, 2001-2002

 Annual Return 2001-2022, 2011-2012 (2012-2013 missing)
 Annual Return 2013-2014, 2016-2017 (2017-2018 missing)
 Annual Return 2018-2019, 2020-2021

 Financial Statements 1944 - 1968, 1983 - 1984
 23/55. (missing 1945, 1961, 1965, 1966, 1967, 1969)

 A4 copy of cash book 2000-2001
 A4 copy of cash book 1999-2000
 A4 copy of cash book 1997-1998
 A4 copy of cash book 1996-1997
 A4 copy of cash book 1987-1988
 A4 copy of cash book 1985-1986
 Photocopy of Receipts & Payments 1983-1984

 Clerk Expenses Book 1976 - 1985
 Clerk Expenses & Postage Book 1988
 1924-2022

 Covering Date: 1924-2022
 Access Conditions:
 Terms:
 Contact: Brown, Maggie
 Depositor: Llanfair Waterdine Parish Council, The Quern, Chapel Lawn,
 Bucknell. SY7 0BW