

LLANFAIR WATERDINE COMMUNITY TRUST

Minutes of Trustee Meeting held Thursday, 9th September, 2021
At the Community Pavilion

Present: Bob Bailey, Andrew Beavan, Matthew Croose, Byron Ford

Apologies: None

Declaration of Interest: None

Matters Arising from the last Meeting: None

Trustees agreed that Andrew Beavan would be Chairman for the Meeting, Bob Bailey would take the Minutes and Byron Ford would Note the Action List

PART ONE – This section is to ratify all Email decisions made since the last meeting.

Email decisions LWCT:

Email Decision Description	Email Decision Date	Additional Information
RHI application variation	March 2021	Cost of £240
Letter to LWPC and request to Shropshire council regarding licence alteration	March 2021	Cost of £89
Reimbursement of Andrew and Sharon Beavan for items purchased for the pavilion or related to the pavilion	March 2021	Cost of £2,917.90
Agreement to fund first aid and fire safety training for Pavilion management committee and LWCT members.	April 2021	Cost of £28.80 per person
Funding to be provided for an additional personal licence holder	April 2021	Costs: £120 (online exam), £21 (Application fee) & £23 (disclosure and barring) = Total: £164.00

Email Decision Description	Email Decision Date	Additional Information
Agreement to approach Graham and Owen Lloyd to begin work on French Boules Pitch	May 2021	Hourly rate agreed
Agreed for Andrew to collate training costs into one sum, write a cheque to the training company and then pay personnel involved cash.	May 2021	Cost of £370.80
Agreement to support the hosting of Classic bike show	May 2021	Event not held and therefore no cost associated
Email decision to reimburse Zoe Croose for website domain purchase and naming of website.	June 2021	Cost £36 + VAT (£43.20) £10.39 + VAT (£12.46) Total:£55.66 (paid via cheque)
Email decision in regards to bench placement – reference William Jenkyns email.	July 2021	N/A
Trustee Andrew to organise materials for both the shed and boules pitch. In addition the supply of the digger and Manitou free of charge as required.	July 2021	N/A
Josh Davies to be offered the job of building the shed to our spec on a labour only basis.	July 2021	Day rate agreed
Parish Council request to pick up the cost of supplying copies of Llanfair Times to residents in Lloyney. This decision follows information provided by the Parish council	July 2021	£150 (PAID) 26July2021 – NatWest
Provide 1 free drink for all volunteers at the first Social Evening (held 23 rd July 2021), Trust to subsidise.	July 2021	£56.50(PAID) 27July2021 – NatWest
Trust to pay for the Fridge body for the storage of drinks in close proximity to the Pavilion. The location of the Fridge is situated outside of the licensable area.	August 2021	£100 deposit paid via NatWest – 05 August £400 cash paid by Andrew Beavan, witnessed by Graham Lloyd - 09 August 2021 (reimbursement via NatWest account) <i>(Original quoted price was £600, £100 reduction based on minor damages present on Fridge)</i>
Payment to be arranged for siting and commissioning of Fridge	August 2021	<u>Cost TBC (Awaiting bill)</u>

Both the Knighton Town Silver Band and Climate Change Choir requested the use of the Trust marquee – Via Ruth Davies	August 2021	Provided Free of charge on both occasions
Insurance changed from Zurich to Ageas. Charity Insurance: Llanfair Waterdine Community Trust	August /September 2021	£1173.03 (PAID) 01 SEP 2021

PART TWO – This section is solely the minutes from the meeting

1. COMPLAINTS:

Complaints have been received from two Parishioners alleging excessive noise from events held on 23rd July 2021, 14th August, 2021, 22nd August 2021 and 8th Sept 2021. Trustees discussed these issues and took note of the suggestions made by complainants. Suitable replies were drafted which will be sent to each complainant.

2. REQUEST FROM PARISHONER:

A request has been made that Trustees and Management Committee continue to publish the Minutes of their Meetings and also to put on the Notice Board dates and times of all events including private bookings. Trustees are happy to confirm that we will continue to make this information available as requested.

3. TRUSTEE AND MANAGEMENT COMMITTEE MEETING, 6TH SEPT 2021

This Meeting was to review the Pavilion and Field running procedures and to review recent events.

4. ONLINE BANKING

Trustees discussed the progress of this new system and found it was working very well with the exception of one issue which Trustees will clarify with the Bank

5. COMBINED TRUST EMAIL ADDRESS

After a few early teething problems Trustees are confident this combined Trustee Email address will be very useful.

6. NEW STORAGE SHED

Trustees discussed the progress on the Shed and agreed plans to move this project forward and to confirm that the cost will be in line with the Grant that Trustees have received.

7. OLD LORRY BED

This was a marvelous storage facility which kept all our building materials dry during the build, but has now out lived its use. So Trustees have gifted the Lorry bed to Felindre Football Club and a letter will be sent to them to ask for the lorry bed to be removed in the next month.

8. SOIL HEAP

Trustees have listened to various ideas as to how we can make best use of this soil. The decision taken is that we will construct a small BMX Bike track which will have a large pipe through it which children will be able to crawl through. A picket fence will surround this area. A bench will be purchased so that supervising adults can sit and watch their children play.

9. LANDSCAPING ROUND THE BOULES PITCH AND CHILLER AREA

This is to be done imminently to make use of the soil heap and while the ground is still dry. Grass seed will be sown on these areas.

10. NEW TRUSTEE

Trustees to inform the Parish Council that there will be a vacancy on the Trustees at the end of October 2021.

11. REQUEST FOR PAYMENT FROM LOCAL BUILDER

Trustees are to request an invoice so this can be paid.

12. FINANCIAL REPORT

HSBC	£16,169.69 - 5/8/2021
	£16,072.90 - 5/9/2021
M&G	£17.63
NAT WEST	£4693.50 - 5/8/2021
	£3029.89 - 5/9/2021
<u>TOTAL</u>	<u>£19,120.42 - 5/9/2021</u>

13. AIR CONDITIONING

Trustees are investigating installing air conditioning in the Pavilion to avoid the Pavilion getting uncomfortably warm after the Pavilion doors and windows are closed at 9.30pm during a Licensed event.

14. ANY OTHER BUSINESS

Junior goal posts and nets. Consideration was given to purchasing two junior goal posts. Trustees to get quotations.

Plaque. Trustees are considering commissioning a plaque to be fitted to the Pavilion to commemorate the Opening.

The meeting ended at 9.30pm