

Llanfair Waterdine Parish Council

Councillors are summoned to the Scheduled Parish Council Meeting on
Monday 18 March 2024 7.30pm at The Pavilion.

The Press and Public are welcome to attend.

AGENDA

1. **Welcome**
2. **Apologies for absence.**
3. **Declarations of Interest and requests for dispensations.**
4. **To consider applications for co-option to the Parish Council.**
5. **Open Discussion**
 - 5.1. To hear views of the public parish matters. 15 mins total, in accordance with Standing Orders.
 - 5.2. To receive report from Shropshire Councillor Nigel Hartin.
6. **Minutes.** To approve the minutes of the scheduled Parish Council Meeting held on 15 January 2024.
7. **Matters arising from the previous meeting.**
8. **Reports from Councillors.**
9. **Planning.**
 - 9.1. To consider applications received, to be determined by Shropshire Council.
10. **Finance**
 - 10.1. To consider updating credit card details on 123 Reg website. Subscription renews 14 March 2025.
 - 10.2. To note Barclays Bank Account balance on 11 March 2023 £3,595.42.
To consider payments to be made:

a) G M Lloyd Environmental Maintenance works	£ 462.00 VAT £77.00
b) The Clerk, Payroll Months 11 and 12	£ 380.77
c) HMRC PAYE Months 11 and 12	£ 95.20
d) Clerk Expenses, Home Working Allowance & Postage*	£ 52.16 VAT £2.65
e) The Community Pavilion Inv. 95 Hall Hire 18 March	£ 10.00
Total payments	£1,003.13

* Postage £3.05, Home Working Allowance (6 months) £25, refreshments for SSCA meeting £9.72 and 123.Reg Domain Name Renewal £14.39
VAT to be reclaimed £2.65.
 - 10.3. To agree member to authorise payments until the July meeting.
11. **Clerk/Responsible Financial Officer (RFO) from 1 April 2024.** To consider
 - 11.1. Applications for the post of Clerk/Responsible Financial Officer, if received.
 - 11.2. If necessary, arranging a locum Clerk via Shropshire Association of Local Councils and
 - 11.3. Arranging a locum RFO, in particular to complete the Annual Governance and Accountability Return 2023/24; agreeing hourly rate and logistics.
 - 11.4. Advising HMRC that PAYE contributions will cease from March OR agree to submit 'period with no payment' on a monthly basis.
 - 11.5. Agreeing to whom and on what date LWPC paperwork and computer should be returned.
 - 11.6. Agreeing person to take on management of the GMX email account and the Parish Council website.
12. To consider date and topic for the 2024 Annual Parish Meeting.
13. To consider approving the following documents:

a) Local Government Association Code of Conduct	h) News and Events items
b) Asset Register	i) Grant awarding Policy
c) Risk Management Policy	j) Grant Application Form
d) Standing Orders	k) Llanfair Times Policy
e) Financial Regulations (awaiting new version)	l) Publication Scheme
f) Banking policy	m) Complaints Policy & Procedure
g) Planning Applications received between Parish Council meetings	n) Vexatious Complaints Policy

14. **Climate Action.**

- 14.1. To receive an update on the Llanfair Waterdine Energy Project and consider action following brainstorming meeting on 26 February.
- 14.2. To consider expressing an interest in the following: An innovative project with Regen, working with National Grid Electricity Distribution, focused on the decarbonisation of rural areas, seeking 5-10 rural communities to work with over the next 2 months to co-create innovative approaches for meeting the local area's decarbonisation ambitions.
- 14.3. To consider contact details to be used when completing expression of interest.

15. To consider applying for a framed [portrait of His Majesty King Charles III](#).

16. **Highways / Public Rights of Way**

- 16.1. To consider issues relating to Highways.
- 16.2. To consider works under the Environmental Maintenance Grant. Standing item.
- 16.3. To consider issues to report to the Footpaths Warden
- 16.4. To note update following repair work raised at the January meeting, and regarding contact between the Warden and Shropshire Council.

17. **Availability of broadband in the Parish.** To receive update and consider actions. Standing item.

18. **Correspondence.** To discuss in detail items of correspondence (so requested by members before the meeting).

- 18.1. We Don't Buy Crime Smartwater Towns & Villages Scheme.

A resolution will be passed to exclude the press and public (Public Bodies (Admission to Meetings) Act 1960) from the following confidential item.

19. To consider submitting letters to Shropshire Council confirming the strong local connection of Llanfair Waterdine residents in relation to the 'Build Your Own' Affordable Housing Scheme.

20. **Date of next meeting** – Annual Meeting of the Parish Council 7.30pm Monday 20 May 2024 at the Everest Hall.

21. **Close**

Mrs Maggie Brown. Clerk to the Parish Council. 07398 222 310 llanfairparishclerk@gmx.co.uk 13 March 2024.