

**Draft Minutes of a meeting of**  
**Llanfair Waterdine Parish Council Meeting**

**on Thursday 14<sup>th</sup> July 2016**

Present

Cllr Barry Swancott (Chair)

Cllr Richard Lewis

Cllr Mark Hughes

Cllr Janet Lewis

Cllr Roger Thomas (acting as clerk to the council for this meeting)

+ 8 members of the public

1. Meeting opened at 7.31 p.m. with a welcome from the Chair.
2. Apologies for absence: Cllr Andrew Beavan.
3. Cllrs Barry Swancott and Roger Thomas, as Trustees of the Llanfair Waterdine Community Trust, declared their interest with regard to item 12.
4. The draft Minutes of the Annual Parish Council Meeting on 12th May 2016 were agreed and signed as a true record.
5. i) Robert Taylor, as chair of the Everest Hall Management Committee, read out a statement that had been approved by an extraordinary meeting of the EHMC on 11th July 2016 (see annexe A)  
  
ii) David and Elaine Chassar-Hesketh gave the Council a full account of their family's plans for living and working at Llantroft; they also referred to the visit and subsequent approval of their plans from Ben Law, the Shropshire Planning Conservation Officer - all of which greatly informed Council when considering item 6(b).
6. (a) Approval had been granted to two extensions to the egg unit at the Graig Farm (16/00858/FUL + 16/00850/FUL).

The status of the application for Cwm Sannum had been changed to a Notification.

No decision has yet been made on the application from The Waterdine (16/01621/FUL)

- (b) The application from Llantroft (16/02766/FUL) met with general welcome, acclaim and whole-hearted support. The chair had taken up an open invitation to inspect the plans at the property prior to this meeting.

7. A tree had very recently fallen on the road between Cwm Cole and Black Hall. Cllr Janet Lewis to contact the landowner.

No firm date for re-surfacing works in Llanfair village yet received.

8. Finance report attached. (Monies still owing in relation to the printing of the Community Led Plan were noted.)
- a) Proposed by Cllr Richard Lewis, seconded by Cllr Janet Lewis, the Annual Return and Budget were approved unanimously and duly signed. A notice, informing the public that this annual return was available to view on request, would be put up on all the boards. Cllrs Mark Hughes and Barry Swancott would identify a suitable internal auditor without delay.
  - b) It was agreed that a standardised form for s.137 applications be produced without delay - and one sent to the EHMC and that their request for support would therefore be considered at the September meeting.

9. Councillor Nigel Hartin was not present.

10. a) Cllr Andrew Beavan was not present.

b) Cllr Barry Swancott reported on the Special LJC meeting: all protested at the potential loss of services in Bishop's Castle but the outlying parishes could not find sufficient agreement to give material support to B.C Council in their attempts to save them.

11. a) Cllr Richard Lewis' report attached.

b) Cllrs Barry Swancott and Richard Lewis reported on the progress and imminent publication of a new community newsletter. Cllr Roger Thomas proposed and Cllr Janet Lewis seconded that Council allocate up to £400 to cover the cost of the first two issues; funding from other sources would be sought in the meantime: council agreed unanimously.

12. Report attached. LWCTrustee Graham Trew had also written to Council asking if they would support Llanfair Waterdine's inclusion in the Life, Land & Livelihood group of parishes. Council agreed to support this and Cllrs Barry Swancott and Richard Lewis would duly contact Sarah Jameson of L,L&L.

13. The Chair acknowledged that it had not been possible to find a suitable date when all councillors could meet to undertake a full review of the Development Plan. This work would now be deferred until the autumn.

14. The Chair reported that all policies had been reviewed last autumn - but that the revisions might not actually have been engrossed, and certainly had not been formally agreed. Cllr Roger Thomas agreed to search the GMX files, locate the digital versions of these policies and then update them according to the annotated hard copies on file. A proper revision would then be carried out along with the Development Plan review in the autumn.

15. The Chair raised three points arising out of the Annual Parish Meeting

1) He was informed verbally by Rob Taylor that the EHMC had voted **not** to make an interim report to the public at the Annual Parish Meeting, despite their own standing orders requiring such a report. The Chair reminded council that the Everest Hall was bought by the community for the benefit of the community - and in that sense belongs to the community, being managed by the EHMC. The EHMC has therefore a moral responsibility to report to the community through, amongst other means, the Annual Parish Meeting. He proposed, and all agreed, that the council must try and initiate some means of improving relations between the EHMC and the Parish Council - and other organisations in the parish.

2) The publication of the draft minutes of the Annual Parish Meeting is not an obligation, but nor is it forbidden. Cllr Janet Lewis proposed and Cllr Mark Hughes seconded that the draft minutes of the 2016 APM be published straightaway. This was rejected by 3 - 2, the reason being given that to create this precedent - of publishing draft minutes nearly 12 months ahead of their ratification - was not for the Parish Council but should be discussed and agreed, or not, at the next Annual Parish Meeting.

3) With regard to a recent presentation by a commercial line-of-sight microwave broadband provider in Newcastle; and in light of the great interest in this matter apparent at the APM, the Chair proposed that council organise and advertise a similar presentation in the Everest Hall, provisionally set for 6th October. All agreed.

16. None

17. Next meetings: (all at 7.30pm) 15th September 2016

17th November 2016

12th January 2017

16th March 2017

18. Meeting closed at 9.37 p.m.

## **ANNEXE A**

### Everest Hall 2016

The hall has had a successful year. All our user groups have continued to be supportive and the trustees have continued to improve the hall. In the last year double glazing has been installed and further insulation put above the hall ceiling. A new oil fired heating and hot water system is now in place. This new system has been much appreciated by users and has proved economical to run. A survey undertaken last autumn has identified maintenance work which is needed on the outside of the building. Modest increases in charges have been agreed and will be implemented from the 1st of September. The management committee and users of the hall have valued the support of the Parish Council in the past and are hoping that they will consider continuing that support.

Rob Taylor

[Everesthall-lanfair.co.uk](http://Everesthall-lanfair.co.uk)

# Llanfair Waterdine Parish Council Report

<b>Appendix Ref:</b> R	
<b>Topic:</b>	Finance
<b>Prepared By:</b>	Mark Hughes
<b>Report:</b>  <b>Statement of Finance July 2016</b> Current Balance £6,341.43 N.B. £81.50 is CLP funds and £517.87 Transparency Grant so available balance is £5,742.06  <b>Bill Payments since last meeting</b> None  <b>Budget 15/16</b> Annual Return to be approved at this meeting  <b>Budget 16/17 YTD</b> No expenditure to date	

# Llanfair Waterdine Parish Council Report

Appendix Ref: C	
Topic:	Communications
Prepared By:	Richard Lewis

## Report:

### Parish Directory

The forms to complete in order to be included in the Parish Telephone and Email Directory are going to be distributed with the Llanfair Times Newsletter within the next couple of weeks.

### Llanfair Times (incorporating Lloyney News)

There has been a very enthusiastic response to the news that the newsletter is to be revived. We have been happy to be inundated with articles and news. The newsletter will be under the management of the Council with the Chairman and I (with responsibility for Communications), having Council oversight but very much assisted by others from the community, particularly with proofreading. Those assisting are Bob Bailey, Philippa Boast and Ceri Essex and they have done a sterling job on the first edition.

To bring the paper into line with important events (eg The Wakes) in the Llanfair / Lloyney calendars and to give ample opportunity for parishioners and residents of Lloyney to book such dates, we will in future publish the newsletter, as previously happened successfully with Llink, on 1 March; 1 June; 1 September and 1 December, or thereabouts.

### Welcome Packs

Three more Welcome Packs have been distributed. The evaluation of all the packs given out to date has been extremely positive. Here are responses received in written form:

"All was useful and interesting."

"The Welcome Pack was well received and informative about local events and contacts. In effect, it did what it said: welcomed us to the area!"

"Really enjoyed the local Council info. and (the development) plan."

"Most definitely" did it assist us to settle into the area.

"We think the Welcome Pack is a marvellous idea and does exactly what it says on the tin. Details of local walks and footpaths would be an added bonus."

"The parish magazine (Clun Forest Deanery) and the newspaper were of most use."

"The contacts list and telephone numbers were most useful."

### Listening as Friends

Hereford Diocese is keen to develop Good Neighbour Schemes. I recently attended an updated course, in Tarrington, in the south of the Diocese which gave a toolkit for this initiative. It would be essential to bear in mind the good work that already exists here (eg Luncheon Club) and, if possible, to develop different areas. There is another scheme, called Compassionate Communities, which could possibly be developed together with our initiative and about which I hope to soon receive details. I understand that Compassionate Communities is to possibly work in conjunction with doctors' surgeries.

## **Precis of minutes for the Parish Council**

### **Meeting held on 24<sup>th</sup> February 2016**

Matters arising – Further discussions were had with respect to the repairs to the North Wall of the Churchyard. It was agreed that more estimates be obtained before a decision was made. The Notice Board at the main gate awaiting details of the new Vicar to be painted on.

A letter had been received from the Knighton Branch of the British Legion thanking us for the donation of the collection from our Service on Remembrance Day.

It was agreed that the collection from the Christingle Service be given to The Childrens Society.

From the CLP it was commented on that there was an anomaly between the number of people on the Church Electoral Roll and the number of parishioners who expressed an interest in the Church.

It was agreed that the Bank Holiday Monday Coffee Morning, The Wakes, The Christmas Auction and The Community Breakfast should go ahead as usual.

### **Meeting held on March 21<sup>st</sup> 2016**

The Insurance Renewal had been received at a slightly lower figure than last year and it was agreed that this should be paid.

Further estimates had been received with regard to repairing the North Wall of the Churchyard and by unanimous decision the contract was awarded to Nick Cornes of Knighton at a cost of 25,700 with no VAT payable. Work to commence in April 2016.

### **Meeting held on April 14<sup>th</sup> 2016 following the Annual Parish Church meeting.**

Rob Taylor was elected Church Warden and Vice-Chairman of the PCC. Ruth Davies was elected Secretary. David Morgan was elected Treasurer. Mary Bufton and Mary Morgan were elected Deputy Wardens. Mary Bufton was elected Gift Aid Officer. Mary Morgan was elected Electoral Roll Officer. Graham Trew and Richard Lewis elected Deanery Synod Representatives. Richard Lewis continues as Vulnerable Adults Officer with Rob Taylor continuing as Child Protection Officer.

Rev. Annie Ballard asked that the timing of the Eucharist services be put back by 15 minutes to allow her time to travel from the service at Chapel Lawn at 9.30 am.

A Benefice Service to be held at Hopton Castle to celebrate Pentecost on May 15<sup>th</sup> followed by a bring and share lunch.

### **Meeting held on May 16<sup>th</sup> 2016**

Just one item was discussed at this meeting being the change from our Annual Parish system to one of 'Parish Offer'. The Parish Share for 2016 is 8588 and after much discussion it was agreed by all present that we promise an 'offer' of 8700 for 2017.

# Annex D

## LLANFAIR WATERDINE COMMUNITY TRUST

### REPORT TO PARISH COUNCIL 14/7/2016

As Andrew Beavan is away this week, I begin by quoting from his short report for the, soon to be issued, 'Llanfair Times'. He says:-

By this time of year the current management of the Trust's land and investments have been decided. Grazing licences have been issued and applications for environmental and 'Basic Payments' (Rural Payments Agency) schemes have been made.

Various applications for funds have been discussed, approved and paid out. All of these have been in line with the criteria of the Trust.

I would like to thank Andrew, who took responsibility for the major part of planning and execution for the recent event at the Turbary. Also for the part played by others councillors, their families and friends. The 'Land, Life and Livelihoods' Group did much to promote the event through their own advertising and mailing lists. They are looking for stronger links with Llanfair Waterdine Parish and to this end a meeting between the Trust and 'LLL' is soon to take place. Thanks are due to them, to the speakers, the Llanfair Singers and all who contributed to the success of the day.

I have been in communication with the Herefordshire Careline, which provides and monitors the Personal Emergency Alarm Service, funded by the Trust. Two units are currently in operation, two more are to be installed on the 21<sup>st</sup> July and there is one other spare unit at present.



The Trust continues to welcome applications from individuals, families and groups within our community for grants, bursaries and projects needing sponsorship.

**GRAHAM TREW**