

Llanfair Waterdine Parish Council

Councillors are summoned to the Annual Parish Council Meeting on
Thursday 20 May 2021 at 7.00pm at the Everest Hall.
To be followed by scheduled May meeting of the Parish Council

The Press and Public are welcome to attend.

This meeting will be held in the Everest Hall. To comply with COVID-19 regulations, meetings will not go ahead if more people wish to attend than can be safely accommodated. Names and contact details of members / public attending will be collected by the Clerk, and kept for 21 days for track and trace purposes.

If you prefer not to attend the meeting, you are welcome to submit a question or comment in writing. Please contact the Clerk. llanfairparishclerk@gmx.co.uk The Quern, Chapel Lawn, Bucknell SY7 0BW

AGENDA – ANNUAL PARISH COUNCIL MEETING

Councillors will sign Declarations of Acceptance of Office following their election on 6 May 2021 in accordance with s 83(4) of the Local Government Act 1972.

1. **To elect a Chairman of the Council and receive Declaration of Acceptance of Office.**
2. **To elect a Vice Chairman of the Council and receive Declaration of Acceptance of Office.**
3. **Welcome**
4. **Apologies for absence**
5. **Declarations of Interest and requests for dispensations**
6. **General Powers of Competence**
Having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to consider adopting the General Power of Competence with effect from 20 May 2021 until the next Annual Meeting of the Parish Council after Ordinary Elections.
7. **To consider approving and adopting**
 - 7.1. Code of Conduct
 - 7.2. Standing Orders
 - 7.3. Financial Regulations
 - 7.4. Risk Management Policy
 - 7.5. Banking Policy
8. **To confirm membership of** Financial Working Group, representatives on the Pavilion Management Committee and Area of Outstanding Natural Beauty (AONB), liaison for Environmental Maintenance Grant work, and Footpath Warden.
9. **To confirm arrangements for 2021/22**
 - 9.1. Bank Mandate
 - 9.2. Meeting dates and location
 - 9.3. Delegation of responsibility to the clerk, in liaison with Finance Working Group, for immediate payment, within budget, for the following: printing of Llanfair Times; payroll; PAYE; Insurance.
 - 9.4. Registers of Interest.

Llanfair Waterdine Parish Council
Scheduled May meeting of the Parish Council Thursday 20 May 2021

AGENDA

10. Open Discussion

- 10.1. To hear views of members of public on agenda business items.
- 10.2. To receive report from Shropshire Councillor Nigel Hartin.

11. Minutes. To approve minutes of the Parish Council Meeting held on 18 March 2021.

12. Planning To consider responses to the following planning applications:

[Reference: 21/01735/FUL](#)

Address: Criggin Cottage, Llanfair Waterdine, Knighton, Shropshire, LD7 1TU. Proposal: Erection of single storey extensions to front and rear and replacement of existing septic tank) **Deadline 31 days from 26 April.**

13. Finance

- 13.1. To receive Year End report from the Responsible Financial Officer.
- 13.2. To note Bank Reconciliation verified by the Finance Working Group.
- 13.3. To receive and note the Internal Auditor's Report for year ending 2021.
- 13.4. To approve Annual Governance Statement, section 1 of the Annual Governance & Accountability Return.
- 13.5. To approve Accounting Statement, section 2 of the AGAR.
- 13.6. To agree proposed dates for the exercise of public rights, 14/6/2021 to 23/7/2021
- 13.7. To sign and authorise return of Certification of Exemption from External Audit (for councils with gross income or expenditure not exceeding £25,000)
- 13.8. To note Barclays Bank Account balance @ 11 May 2021 **£6,984.36** and approve payments: Clerk Payroll for Months 1 and 2 £313.53; PAYE £78.20. Total payments **£391.73**

14. To consider **condition of Assets**, in particular notice boards at The Turbary, and Dutlas.

15. To consider action regarding **dog fouling** in Llanfair Waterdine Village.

16. Llanfair Waterdine Community Trust (LWCT)

- 16.1. To receive report from the LWCT.
- 16.2. To receive the Parish Council's statement in support of the Trust and the Management Committee as agreed at the meeting of 18 March 2021.

17. To receive update on the AED (Automated External Defibrillator) at Everest Hall.

18. Highways

- 18.1. To receive report on a tour of the Parish with the Area Technician (if tour took place before 20 May).
- 18.2. To discuss road conditions and consider action as appropriate.
- 18.3. To receive report from the Footpaths Warden.
- 18.4. To consider issues to report to Footpaths Warden.

19. Climate Emergency Declaration. To receive update after planting 100 trees at The Triangle.

20. Correspondence. To discuss in detail items of correspondence (so requested by members ahead of the meeting).

21. Date of next meeting Thursday 15 July 2021.

22. To resolve to exclude the press and public from the following confidential item.

In accordance with the Clerk's contract of employment Clause 4, to agree whether the Council consents to her undertaking additional paid employment.

23. Close