

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 31/03/2021

| | £ | £ |
|---|-------|----------------------------|
| Balance per bank statements as at 31/3/21: | | |
| Barclays Current Account | 2,984 | |
| | <hr/> | 2,984 |
| Petty cash float (if applicable) | | - |
| Less: any unpresented cheques as at 31/3/21 | | |
| | <hr/> | - |
| Add: any un-banked cash as at 31/3/21 | | |
| | <hr/> | - |
| | <hr/> | - |
| Net balances as at 31/3/21 (Box 8) | | <u><u>2,984</u></u> |