

# Llanfair Waterdine Parish Council

Thursday 17 September 2020

The meeting was held remotely, via Zoom.

## MINUTES

Present: Cllrs Andrew Beavan; Zoe Croose; Mark Hughes (Chair); John Lane; Roy Lloyd and Abbie Price (Vice Chair)

In attendance: Mrs Maggie Brown, Clerk.

### 1. Welcome

Cllr Hughes welcomed everyone to the meeting.

### 2. Apologies for absence

Received from Shropshire Councillor Nigel Hartin

### 3. Declarations of Interest and requests for dispensations. None received.

### 4. Co-option

An application had been received on the day of the meeting. **RESOLVED** To defer to the November meeting giving time for councillors to consider the application.

### 5. Open Discussion

5.1. No report as apologies had been received Councillor Nigel Hartin.

5.2. No members of public joined the meeting, and no views had been received by the Clerk.

### 6. Minutes

Minutes of the Parish Council Meeting held 16 July 2020 were agreed as a true record, and signed on camera.

### 7. Finance

7.1. Noted: Barclays Bank Account balance @ 31 August 2020 £6,125.98

7.2. **RESOLVED to approve payments:** (see also item 12)

Craven Design & Print for Llanfair Times March & September editions £438.50

Cllr Mark Hughes expenses; stamps £9.12

Mrs Maggie Brown, Clerk, Payroll Months 5 & 6 £305.13

Total payments £752.75

### 8. Highways

8.1. Implications of traffic diversion through Llanfair Waterdine were considered.

**RESOLVED** Cllr Hughes to draft letter to Shropshire Council requesting a site visit and stressing the importance of this strategic road to the valley as a whole.

Noted: No remedial action taken after refuse lorry accident. Road closed signs in place, traffic still using route.

8.2. Potholes. Reported: Two out of five potholes near The Green have been filled.

8.3. Update on road conditions between Cwm Colla and the Green Farm, and between Melin y Grogue and Tregofa.

Noted: Email from Shropshire Council - *These roads are not being considered for 2020/21. The Parish Council's concerns have been noted, and will be taken into account when reviewing priorities for maintenance. A prioritised list is to be produced and LWPC will be advised when it is available.*

Reported: Roads in the parish are deteriorating rapidly, passing places in very poor condition.

**RESOLVED** the Clerk to write to Shropshire Highways Department again seeking further clarity on how the Parish Council may influence the schedule of works.

8.4. Noted: £400 Environmental Maintenance Grant received from Shropshire Council; Parish Council public liability insurance cover is in place.

Noted: Two operatives working together would be most cost-effective arrangement. **RESOLVED** To select second operative; Cllrs Beavan and Lloyd to liaise with Iorweth Waters and agree works to be undertaken; Clerk to check process for employing second operative. All to be actioned as discussed, and not delayed until after the November meeting.

8.5. Report from the Parish Footpath Warden. None received.

## 9. Policies and Procedures

**RESOLVED** To adopt the following with minor changes to 9.2 as follows. News or Events items received from the public require agreement from at least 1 councillor **and** the Chair rather than 3 councillors.

9.1. Email policy for dealing with planning applications between meetings.

9.2. Email policy for News and Events items on the Parish Council website.

## 10. Website

10.1. Report from Clerk, setting out costs and implications of a new website under Accessibility Regulations, was circulated prior to the meeting. Noted: HugoFox site is least complicated and most cost-effective option. Should a change be required in the future, it may be considered when setting the budget/precept.

10.2. **RESOLVED** to remain with HugoFox. Agreed: Clerk may make changes to the site.

## 11. Broadband

Broadband update received from *Connecting Shropshire* in July.

**RESOLVED** to send copy to circulation list via email, emphasising "...*Connecting Shropshire has commissioned Airband to provide access to a 'Fibre To The Premises' broadband connection for around 70 premises in the parish. This work is due to be completed in summer 2021...*". Residents to be encouraged to contact Airband. Clerk to send email including message from the Chair, introduction to new clerk and how to sign up for news on LWPC website.

Reported: residents confirm that grants towards installation of broadband of approx. £3.4k are being offered under the Universal Service Obligation scheme, but BT is quoting approx. £60 - £80k for connection.

## 12. Traffic calming in the village.

Reported: '*Please Drive Carefully*' signs delivered this week. Cllrs Price and Beavan fixed them in place today. Approximate cost of £110 each agreed at the July meeting, final cost £267.97.

Noted: this action is in response to requests from residents to slow traffic in the village. **RESOLVED** To reimburse Cllr Price £267.97. Clerk to add News item on website.

## 13. Llanfair Times

13.1. Noted: Cllr Croose's resignation from the Llanfair Times team. **RESOLVED**: Cllr Lane having put his name forward, was appointed as new parish council representative. Cllr Hughes to forward further information to Cllr Lane.

13.2. Balance in ringfenced funds to be confirmed in November.

## 14. COVID-19

Effects of pandemic on the Parish were considered. No any further action required.

## 15. Correspondence

Emails from three residents circulated prior to the meeting; topics were broadband and road closures. See items 11 and 8.1.

Email on condition of road between Cwm Colo and Cwm Brian was discussed. Clerk to include in letter to Shropshire Highways. See 8.3

Email confirming recent site visit from Land Drainage Officer, Mathieu Faure, about localised flooding received. Clerk to ascertain if it may be forwarded to members for their information.

## 16. Date of Next meeting. Thursday 19 November 2020.

**A resolution was passed to exclude the press and public from the following confidential item.**

The Clerk left the meeting.

## 17. Employment

**RESOLVED** to implement and backdate 2020-21 National Salary Award of 2.75% to 1 April 2020 as per National Association of Local Councils' briefing received from Shropshire Association of Local Councils.

## 18. Meeting closed at 21.00hrs

Signed Original copy signed and on file.

Cllr Mark Hughes

Chair 19 November 2020