LLANFAIR WATERDINE

PARISH COUNCIL

MINUTES

of the meeting held on Monday 11th May 2026
at 7.30pm at The Pavilion

Present: Cllrs J Lane (Chair), M Hughes, G Knowler, R Lloyd, J Thomas
Absent: Cllrs R Lewis, H Plumb

1/26-27 ELECTION OF CHAIR

(a) It was **MOVED AND RESOLVED** by a unanimous vote to elect Cllr J Lane as Chair for the forthcoming year.

2/26-27 ELECTION OF VICE CHAIR

(a) It was **MOVED AND RESOLVED** by a unanimous vote to appoint Cllr M Hughes as Vice Chair of the Council for the forthcoming year.

3/26-27 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs R Lewis and H Plumb. It was **MOVED AND RESOLVED** by a unanimous vote to accept them.

4/26-27 INTERESTS & DISPENSATIONS

(a) No Declarations of Pecuniary Interest has been received and none were presented.
(b) No requests for Dispensation were presented.

5/26-27 MINUTES

(a) It was **MOVED AND RESOLVED** by a unanimous vote to approve the minutes of the Council Meeting of 16th March 2026 as presented.
(b) No matters were raised.

6/26-27 TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL

It was noted that this agenda item had been tabled in error as there are currently no vacancies on the Council.

7/26-27 ANNUAL ITEMS – DOCUMENTS

(a) It was **MOVED AND RESOLVED** by a unanimous vote to confirm adoption of the Standing Orders and Financial Regulations as they currently stand.
(b) It was **MOVED AND RESOLVED** by a unanimous vote to confirm adoption of the Shropshire Council Councillor Code of Conduct.
(c) It was **MOVED AND RESOLVED** by a unanimous vote to approve the Asset Register as presented.
(d) It was **MOVED AND RESOLVED** by a unanimous vote to confirm adoption of the Risk Management Policy.
(e) Council noted the Insurance policy and arrangements in place for 2026/27.
(f) After discussion, it was **MOVED AND RESOLVED** by a unanimous vote to confirm the Terms of Reference for the Nature Recovery Group.

8/26-27 ANNUAL ITEMS – COUNCIL REPRESENTATION

The following appointments were made by unanimous votes:
(a) Cllrs Knowler and Hughes to the Finance Working Group
(b) Cllrs Plumb and Thomas to Care of Clerk Group
(c) Cllrs Lane and Hughes as representatives on the Llanfair Times
(d) Cllrs Lane, Plumb and Thomas to the Nature Recovery Group
(e) Cllr Lane to the SALC South Shropshire Area Committee

9/26-27 OPERATING ARRANGEMENTS FOR 2026/27

(a) It was **MOVED AND RESOLVED** by a unanimous vote to approve the appointment of RL Turner as Internal Auditor for 2026/27.

(b) It was **MOVED AND RESOLVED** by a unanimous vote to add Cllr Knowler to the Bank Mandate
(c) It was **MOVED AND RESOLVED** by a unanimous vote to set the following provisional dates and locations for Council meetings in 2026/27:
- 6th July 2026 at 7.30pm in the Everest Hall
- 7th September 2026 at 7.30pm in the Everest Hall
- 23rd November 2026 at 6.30pm in The Pavilion
- 18th January 2027 at 6.30pm in The Pavilion
- 8th March 2027 at 6.30pm in The Pavilion
- 10th May 2027 at 7.30pm in the Everest Hall (Annual Parish Council Meeting)

(d) It was **MOVED AND RESOLVED** by a unanimous vote to confirm Ben Eastop as Footpaths Warden for 2026/27
(e) It was **MOVED AND RESOLVED** by a unanimous vote to continue with membership of SALC and NALC

It was **MOVED AND RESOLVED** by a unanimous vote to take Agenda Item 11 next.

11/26-27 PUBLIC PARTICIPATION SESSION

(a) There were no representations or questions from the public.
(b) Council received a report from the Shropshire Council Ward Councillor Sam Walmsley covering developments at Shropshire Council, including the appointment of a new CEO. Cllr Walmsley also noted that Church Preen, Hughley and Kenley Parish Council is piloting a scheme whereby volunteers are being trained to undertake minor repairs and ditching/drainage/gully work on unclassified roads in the parish, with support from Shropshire Council Highways Department. They are appointing "Road Wardens" to lead and oversee the work and are considering making financial contributions towards the costs of materials. Councillors expressed interest in whether these ideas might be adopted in Llanfair Waterdine.

10/26-27 END OF FINANCIAL YEAR ITEMS

(a) Council noted the End of Year report from the RFO (Financial Report FR01.26-27)
(b) Council noted the Internal Auditor's Report for the 2025/26 Financial Year. It was **MOVED AND RESOLVED** by a unanimous vote to publish the report with the Addendum prepared by the Clerk in respect of Objective O.
(c) Council noted the Internal Auditor's opinion that Assertion 10 had not been met but disagreed with this for the reasons outlined in the response to Objective O. It was **MOVED AND RESOLVED** by a unanimous vote to approve the Annual Governance Statement (Section 1 of the AGAR) as presented.
(d) It was **MOVED AND RESOLVED** by a unanimous vote to approve the Accounting Statement (Section 2 of the AGAR) as presented.
(e) It was **MOVED AND RESOLVED** by a unanimous vote to set the dates for the exercise of public rights as Wednesday 3rd June to Tuesday 14th July 2026.
(f) It was **MOVED AND RESOLVED** by a unanimous vote to approve signature of the Certification of Exemption from External Audit by the Chair and RFO on behalf of the Council.

12/26-27 REPORTS FROM COUNCILLORS

(a) Cllr Thomas reported on further work by the NRG, together with the Community Trust, on wild flower planting in the verge; work had also happened on the "Tump". The group had discussed work on The Triangle but had not yet reached a conclusion.
(b) Cllr Lane reported that there had been a meeting with representatives of the main community groups to discuss how the organisations might work together. Some initial ideas had included establishing a regular monthly Luncheon Club, recommencing publication of the Parish Directory and also a list of individuals who could provide help with particular issues. There would be a follow-up meeting on 2nd June.

13/26-27 FINANCE (financial report FR02.2026-27)

(a) Council noted the bank account reconciliation and balance.
(b) Council noted the income received, including the precept for 2026/27. Council witnessed Cllr Lane hand to the Clerk £30 in cash donations towards the costs of the | Llanfair Times.
(c) Council ratified the payments to Artisan Print, the Clerk and HMRC made since the last meeting.
(d) It was **MOVED AND RESOLVED** by a unanimous vote to approve the following

payments:

Payee	Description	Amount
Everest Hall	Hire of the Everest Hall for meetings in 2025/26	£24.00
RLT Auditing	Internal Auditor's Fee for 2025/26	£125.00
Community Pavlion	Hire of room for Council meeting 11/5/26	£10.00
James McVicar	Clerk's salary for May (inc. PAYE)	£326.30

15/26-27 CORRESPONDENCE

None.

There being no other business, the meeting closed at 8.59pm.