

**LLANFAIR WATERDINE
PARISH COUNCIL**

Financial Report 4: Matters for Meeting of the Council 23rd September 2024

1. Payments made since Council meeting of 15th July 2024

The following payments, approved by the Council at its meeting of 15th July 2024, have been duly set up by the Clerk, authorised by a member of the Financial Working Group (according to the Council's Banking Policy) and paid:

Payee	Description	Amount
James McVicar	Payroll for months 3 & 4	£484.36
HMRC	PAYE for months 3 & 4	£121.00

There have been no other payments authorised or made.

2. Payments for approval at this meeting

The following payments are tabled for approval:

Payee	Description	Amount
Craven design & print	Printing of Summer edition of Llanfair Times	£255.50
James McVicar	Payroll for months 5 & 6	£484.36
HMRC	PAYE for months 5 & 6	£121.00
James McVicar	Half-yearly payment of Home Working Allowance	£25.00
James McVicar	Mileage for attendance at council meeting in May, July and September 2024 (3 x 13.5 miles @ 45p per mile)	£18.23
James McVicar	Reimbursement for purchase of USB 2.0 8Gb memory stick for backup of Parish Council laptop, as per adopted Risk Management Policy.	£6.70
SALC	Fee for attendance of Cllr Thomas at the "Fundamentals for Councillors" training session on 15 th October 2024	£35.00
TOTAL		£945.79

IT IS RECOMMENDED THAT the payments in the table above be approved.

3. Income Received

The following income has been received since the Council meeting of 15th July 2024:

Source	Description	Amount
	NONE	

4. Bank Reconciliation and Balance

The status of the Council's Bank Account as of Friday 20th September 2024 is as follows:

Llanfair Waterdine Parish Council		
Bank Reconciliation 20 Sept 2024		
Barclays Community Account	3025 3243	
CASHBOOK		
	Dr	Cr
Opening Balance at 1 April 2024	£2,595.29	
Payments		£2,818.07
Receipts	£6,035.43	
	£8,630.72	£2,818.07
Closing Balance at 20 Sep 2024		£5,812.65
BANK ACCOUNT		
Bank Account at 20 Sep 2024	£6,758.44	
Less unpresented payments		£945.79
Plus unpresented receipts	£0.00	
	£6,758.44	£945.79
Adjusted Bank Balance at 20 Sep 2024		£5,812.65

5.

6. Budget Comparison

BUDGET HEADING	2024-2025 (Revised)		To 20 Sep 2024	% collected
PRECEPT	£5,500.00		£5,500.00	100%
From reserves at Yr End	£735.45		£735.45	100%
EMG Grant rec'd	£400.00		£200.00	50%
Grant from Trust. LT	£200.00		£200.00	100%
Llanfair Times donations	£50.00		£15.00	30%
VAT	£120.42		£120.43	100%
Total available for expenditure	£7,005.87	£0.00	£6,770.88	97%
		Virement		% spent
Clerk/RFO Salary	£3,777.49		£1,816.08	48%
Clerk's Expenses & Home Working	£111.00		£43.23	39%
Elections	£0.00		£0.00	
Insurance	£250.00		£0.00	0%
SALC, SLCC & ICO	£215.88		£163.76	76%
Hall Hire	£91.00		£0.00	0%
Grants	£0.00		£0.00	0%
Training	£150.00		£155.00	103%
Website costs	£252.00		£0.00	0%
Llanfair Times	£946.00		£509.30	54%
Misc. EMG match funding	£800.00		£0.00	0%
Audit	£112.50		£100.00	89%
Contingency	£300.00		£6.70	2%
VAT	£0.00		£24.00	
Total	£7,005.87		£2,818.07	40%

NOTES

1. Shropshire Council has decided to award only 50% of the requested EMG this year. We have received notification of award and the grant has been paid.
2. The Clerk claims Home Working Allowance and normal mileage half-yearly; first payment taken during this period.
3. Note that insurance will be payable in February 2025.
4. Note that website charges will be payable in March 2025
5. VAT paid to date will be reclaimed when it reaches the HMRC threshold (£100) or in April 2025 if this threshold is not reached.