

Llanfair Waterdine Parish Council

Councillors are summoned to the Annual Parish Council Meeting on
Tuesday 17 May 2022 at 7.00pm at the Everest Hall.
To be followed by scheduled May meeting of the Parish Council

The Press and Public are welcome to attend.

AGENDA – ANNUAL PARISH COUNCIL MEETING

1. **To elect a Chairman of the Council and receive Declaration of Acceptance of Office.**
2. **To elect a Vice Chairman of the Council and receive Declaration of Acceptance of Office.**
3. **Welcome**
4. **Apologies for absence**
5. **Declarations of Interest and requests for dispensations**
6. **To consider approving and adopting**
 - 6.1. Code of Conduct
 - 6.2. Standing Orders
 - 6.3. Financial Regulations
 - 6.4. Risk Management Policy
 - 6.5. Banking Policy
7. **To confirm membership of** Financial Working Group, and representatives on the Pavilion Management Committee; Area of Outstanding Natural Beauty (AONB); South Shropshire Area Local Committee; co-ordinators for Environmental Maintenance Grant work, and Footpath Warden.
8. **To confirm arrangements for 2022/23**
 - 8.1. Internal Auditor
 - 8.2. Bank Mandate
 - 8.3. Meeting dates
 - 8.4. Delegation of responsibility to the clerk, in liaison with Finance Working Group, for immediate payment, within budget, for the following: printing of Llanfair Times; payroll; PAYE; Insurance.

Llanfair Waterdine Parish Council

AGENDA - Scheduled Meeting

9. **Open Discussion**
 - 9.1. To hear views of the public on agenda business items. 15 mins total, in accordance with Standing Orders.
 - 9.2. To receive report from Shropshire Councillor Nigel Hartin.
10. **Minutes.** To approve the minutes of the Scheduled Parish Council Meeting held on 17 March 2022 and the Annual Meeting of the Parish held on Thursday 29 April 2021 (having not been agreed at the Parish Meeting 2022).
11. **Matters arising from the previous meeting**
12. **Reports from Councillors**
13. **Planning.** To consider response to applications to be determined by Shropshire Council.
 - 13.1. [22/01723/LBC](#) Llantroft Llanfair Waterdine Craven Arms Shropshire SY7 8PD Works to include the re-building of the timber frame of Barn 1; replace roof slates; repair works to doors, stable partition and hay trough; re-build three stone walls raising the height of two...*lower walls* (italic text taken from application form)

To note the following, there being no legal mechanism for public consultation on applications for non-material amendments to existing planning permissions.

- 13.2. [22/01938/DIS](#) Llantroft Llanfair Waterdine Craven Arms Shropshire SY7 8PD. Discharge/part discharge Conditions 5 (external materials and finishes), 6 (roof lights only), 7 (stonework) and 8 (roof detailing for Building 1 (stable) only) of listed building consent No. 21/03685/LBC
- 13.3. [22/01899/DIS](#) Llantroft Llanfair Waterdine Craven Arms Shropshire SY7 8PD. Discharge/part discharge Conditions 5 (external materials and finishes), 6 (roof lights only), 7 (stonework), 8 (roof detailing for Building 1 (stable) only) and 9 (bird boxes) of planning permission No. 21/03684/FUL
- 13.4. [22/01710/AMP](#) Llantroft Llanfair Waterdine Craven Arms Shropshire SY7 8PD. Non-material amendment to planning permission No. 21/03684/FUL (rebuilding rather than repair/alteration of 'Barn 1', to include raised plinth walls on two sides and revisions to bat mitigation)

14. Finance.

- 14.1. To receive Year End report from the Responsible Financial Officer.
- 14.2. To receive and note the Internal Auditor's Report for year ending 2021.
- 14.3. To approve Annual Governance Statement, section 1 of the Annual Governance & Accountability Return.
- 14.4. To approve Accounting Statement, section 2 of the AGAR.
- 14.5. To agree proposed dates for the exercise of public rights, 13/6/2021 to 22/7/2021
- 14.6. To sign and authorise return of Certification of Exemption from External Audit (for councils with gross income or expenditure not exceeding £25,000)
- 14.7. To note Barclays Bank Account balance £7,671.54, and approve payments:
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|--|---------|
| Shropshire Association of Local Councils Affiliation 2022-23 | £163.81 |
| Clerk's Payroll Months 1 & 2 inc. £89.44 backpay for 2021/22 | £396.88 |
| HMRC PAYE Months 1 & 2 | £99.20 |
| Clerk's Expenses. Subscription to Society of Local Council Clerks 2022 | £23.21 |
| The Community Pavilion Hire 10 May 2022 Annual Parish Meeting | £10.00 |
| Price, Cllr Abbie Refreshments for Annual Parish Meeting | £15.98 |
| Total expenditure | £709.08 |

15. Consultation. To consider responses to -

- 15.1. Local Policing Community Charter – Parish Council Survey.
- 15.2. Shropshire Council's draft revised housing allocations policy and scheme. *Deadline 3 July.*

16. **The Platinum Jubilee.** To consider any decisions required to complete arrangements for Jubilee celebrations.

17. **Shropshire Council's Community Tree Scheme** To consider response to request for evaluation of the scheme.

18. **740 bus service from Knighton to Ludlow.** To consider information received that subsidy for the service may be withdrawn, and agree action to be taken.

19. **To consider British Telecom's proposed removal of telephone landlines and a move to a digital network.**

20. Highways / Public Rights of Way

- 20.1. To receive an update following a public meeting on 27 April.
- 20.2. To consider issues to report to the Footpaths Warden and note request made to Shropshire Council for a footpath gate.

21. Correspondence. **To discuss in detail items of correspondence (so requested by members before the meeting).**

22. **Date of next scheduled meeting** – Tuesday 19 July, 7.30pm at the Everest Hall.

23. **Close**